

## DISTRIBUTION MANAGER

### Position Summary:

Directs inventory planning and control activities in an ISO certified medical device environment. Oversees all aspects of inventory planning and procurement, materials handling, inventory turnover, delivery service levels, stocking decisions, and some forecasting. Partners with Product Management, Headquarters, Straumann Manufacturing, and third party vendors to ensure 'just-in-time' inventory levels at product launch and throughout product life. Manages material master data in SAP and oversees vendor relationships with local trucking companies as well as national and international couriers (FedEx, DHL, Panalpenia, UPS, EGL, (cool chain logistics) etc.).

### Major Responsibilities of the Position:

- Supervise the Product Returns personnel to ensure efficient and economical utilization of facility for storing and distributing finished goods. (25%)
- Primary logistics liaison/consultant between HQ, Manufacturing, US Customs, and Freight Forwarders for inbound/outbound international shipments and packaging. (25%)
- Manage purchasing for the global and/or local reserve of US supplied, third party products (e.g. PolyVac, W&H, Novvag, LNH). (15%)
- Key User of SAP Sales & Distribution and Material Management modules, including training others throughout the organization. (15%)

### Other Duties:

(20%)

- Drive continual improvement of existing work flows and systems through effective performance measures and resource management.
- Oversee the packaging of goods ready for dispatch.
- Initiate and oversee the procurement, and ship testing of custom made and custom printed shipping containers and packaging materials (e.g. printed poly bags, branded boxes, etc.).
- Ensure proper safety and systems training of self and all warehouse personnel
- Maintain third party and Literature materials in SAP through product release structure.
- Build Bills of Material (BOM) for kitting purposes.
- Alert the Customer Service, Product Management, and Sales teams of any product shortage issues in the form of a daily report.

### Minimum Qualifications:

- Bachelor's Degree and / or equivalent job experience.
- Minimum 5 years warehouse/distribution experience, preferably in an international business setting.
- Minimum 3 years previous foreman or supervisory experience.
- Previous medical device experience a plus.

### Required Knowledge and Skills:

- Minimum 3 years SAP MM/SD experience.
- Minimum 3 years experience working in FDA/ISO regulated environment.
- Excellent written and verbal communication skill.
- Demonstrated proficiency in MS Word, MS Excel.

### Work Environment and Physical Demands:

General office environment. No special physical demands required.

Please contact [kori.kindya@straumann.com](mailto:kori.kindya@straumann.com) if interested