

## LOGISTICS MANAGER

### Job Responsibilities:

- Lead employee responsible for Shipping, Receiving, Planning, Inventory, Cycle Counting, and Material Handling.
- Develop strategic plans and achieve team improvement goals and objectives in alignment with both Business and Plant Key Performance Indicators (KPIs), including but not limited to, Perfect Order, Inventory Accuracy, and Sleeping Inventory.
- Work closely with Manufacturing Manager to ensure proper intermediate and finished goods inventory levels are available to support order fulfillment and meet all business objectives.
- Develop and Maintain strong relationships with employees both on and off site in Customer Service, Sales & Marketing, Quality, Inventory Management, Logistics, and Finance as needed in order to meet objectives.
- Lead Departmental Bench Strength Development to coach, train and develop employees and foster a team culture that emphasizes a high level of involvement and engagement.
- Work closely with Quality Management Representative to ensure that department is following procedures to maintain full compliance with ISO9001:2000 and AS 9100B requirements.
- Ensure full compliance with all company policies and other duties as assigned.

### Job Requirements:

- Bachelor's degree. APICS CPIM certification preferred.
- Minimum of 5 years supervisory experience in planning, warehousing, procurement or inventory control.
- Demonstrated computer skills in Microsoft Applications. Experience in AS400, Movex, Lotus Notes or SAP is preferred.
- Excellent oral and written communication skills.
- Exceptional organizational skills and ability to prioritize and manage multiple tasks simultaneously.
- Strong demonstrated leadership skills
- Demonstrated competence in team building

The Logistics Manager reports to the Plant Manager

**Location:** North of Boston

**Salary:** \$70,000 - \$82,000